

Instructions of Claiming Offer Online (for 2025 HKDSE Local Applicants)

Step 1: Enter the unique link for the claim offer form

 <p>HPSHCC Online Claim Offer (2025-26) HPSHCC網上確認學位 (2025-26)</p> <p>Applicant Name 申請人姓名: [REDACTED] HKID (first 4 digits) 身份證號碼(首4個字母及數字): [REDACTED] Offered Programme Name 課程名稱: Higher Diploma in Nutrition and Food Management 營養及食品管理高級文憑</p> <p>If you have any problems, please contact us at 3923 7000 or send e-mail to admission@hkuspace-plk.hku.hk. 如有任何問題, 請致電3923 7000或電郵至admission@hkuspace-plk.hku.hk查詢。</p>	Sample
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Step 2: Answer the following questions

Q1:

Q1*

Have you met the condition(s) stated on the offer letter for **Higher Diploma in Nutrition and Food Management**?
你是否符合 **營養及食品管理高級文憑** 之課程取錄信上的入學要求?

(Details of entry requirements of Associate Degree / Higher Diploma programmes can be found on the College website 有關副學士/高級文憑的課程入學要求詳情, 請參閱書院網頁: <https://hkuspace-plk.hku.hk/applications-and-admissions/minimum-entry-requirements>)

Yes 是

No, I would like to take Diploma in Foundation Studies (DFS) programme
否, 我希望入讀基礎專上教育文憑課程

For applicants who **meet** the entry requirements of AD/HD programme, please select **“Yes”** in Q1.
For applicants who **do not meet** the entry requirements of AD/HD programme, and would like to take DFS programme, please select **“No”** in Q1.

Q2:

Q2*

The Diploma in Foundation Studies (DFS) programme is a one-year full-time programme. Upon successful completion of the DFS programme, you can progress to the 2-year Associate Degree/ Higher Diploma programme offered by the College.
基礎專上教育文憑課程是一年全日制課程。如成功修畢基礎專上教育文憑課程, 你可升讀預先選擇的兩年制副學士/高級文憑課程。

Have you met the entry requirements of **Diploma in Foundation Studies (Nutrition and Food Management)**?
你是否符合 **基礎專上教育文憑 (營養及食品管理)** 的入學要求?

- Basic entry requirements: At least 6 points in the best 5 HKDSE subjects, and obtain Level 1 or above in both Chinese Language and English Language, or equivalent qualifications
基本入學要求: 香港中學文憑試英國語文及中國語文考獲第一級或以上成績; 及考獲最佳成績的五科最少達六分或以上; 或具同等學歷

(Details 詳情: <https://hkuspace-plk.hku.hk/programme/detail/diploma-in-foundation-studies-dfs/#tab-1>)

After the College confirms that you have met the entry requirements of the DFS programme, an updated offer letter and payment instructions will be sent to you via e-mail. A new application is not required.
當書院確認你的成績符合基礎專上教育文憑的入學要求後, 將以電郵發出最新的取錄信及學費繳款方法給你。你無須重新遞交申請。

Yes 是

No 否

Q3:

Q3*

Applicants who wish to apply for admission to the Diploma in Foundation Studies (DFS) programme should note that:

1. The qualifications obtained after completing the programme are not recognised for civil service appointment as meeting the academic entry requirement which requires Level 2 in five subjects including Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSE); and
2. The qualifications awarded by our College may not be recognised by other institutions for articulation to their sub-degree or other programmes; and
3. Students will not be eligible for Financial Assistance Scheme for Post-secondary Students (FASP) administered by the Student Finance Office; and
4. Under the existing immigration policy, an application for a visa or entry permit to enter the HKSAR for study below post-secondary level may not be considered.
5. Promotion to the two-year Associate Degree or Higher Diploma programme of your choice on admission is subject to successful completion of the programme within a year, achievement of satisfactory results, and the College approval.

欲報讀基礎專上教育文憑課程的申請人須注意以下事項：

1. 基礎專上教育文憑的資歷在公務員聘任上並不同達到香港中學文憑考試五科二級（包括中、英文）的學歷要求；及
2. 本書院所頒授的基礎專上教育文憑資歷或不獲其他院校認可作為銜接它們的副學位或其他課程的升學資歷；
3. 基礎專上教育文憑課程的學生並不符合申請學生資助處提供的「專上學生資助計劃」；及
4. 基礎專上教育文憑低於專上課程級別。根據現行入境條例，如申請人所選讀之課程並非專上課程級別，其來港就讀的簽證或進入許可申請或不進入境事務處批准。
5. 修讀基礎專上教育文憑課程的學生須於一年之修讀期內完成課程並取得滿意成績。經校方批准後方可升讀預先選擇之兩年制副學士或高級文憑課程。

- I have read and understand and agree to the above terms and conditions.
本人已閱讀並明白及同意以上細則。

Q4:

Q4*

Are you a Chinese Speaking Student ?

閣下是否華語申請人？

- Yes. I am a Chinese Speaking Student. 是。本人是一名華語學生。
- No. I am a Non-Chinese Speaking (NCS) Student and my spoken language at home is **NOT** Chinese. 否。本人是一名非華語學生，我的家庭常用語言**不是**中文。

Q5 will be shown only when you choose “No. I am a Non-Chinese Speaking (NCS) Student and my spoken language at home is NOT Chinese”.

Q5:

Q5*

For applicants who did not take HKDSE Chinese subject:
適用於沒有修讀香港中學文憑試中國語文科的申請人：

The College will also consider the results of IGCSE/ GCSE/ GCE Chinese subject (Grade E/ Level 3 or above). Do you want to claim the offer using such results?

書院亦考慮非華語申請人的IGCSE/ GCSE/ GCE中國語文科成績 (E級/ 第三級或以上)。你想以相關成績確認學位嗎？

- Yes 是

Immediate Action:

Please send a copy of your IGCSE/ GCSE/ GCE Chinese subject result certificate(s) to us via e-mail (admission@hkuspace-plk.hku.hk) for verification as soon as possible.

立即行動：

請盡快將你的IGCSE/ GCSE/ GCE中國語文科學歷證明副本以電郵發送至admission@hkuspace-plk.hku.hk，以供書院職員審核。

- No 否

If you took IGCSE/ GCSE/ GCE Chinese subject (with Grade E/ Level 3 or above), please send your result copy to us via email (admission@hkuspace-plk.hku.hk) immediately for verification.

Step 3: Click the “Submit” button to complete the claim offer process

Submit 送出

Step 4: An acknowledgement message will be displayed. The claim offer process is now completed. If you have successfully claimed the offer, you will receive a confirmation and payment instructions via e-mail within the following 1-2 days.

 *Stanley Ho*
Community College 
香港大學專業進修學院保良局何鴻燊社區書院

HPSHCC Online Claim Offer (2025-26)
HPSHCC網上確認學位 (2025-26)

Thank you for claiming the offer.

We will send you a confirmation together with payment instructions of tuition fee via e-mail within the following 1-2 days. Please do not pay the deposit before receiving the confirmation.

If you have any question, please contact us at 3923 7000 or send e-mail to admission@hkuspace-plk.hku.hk.

HKU SPACE Po Leung Kuk Stanley Ho Community College (HPSHCC)

感謝你確認學位。

書院將會於一至兩個工作天內發出確認電郵及繳交學費方法，請你在收取確認電郵後才繳交學費。

如有任何問題，請致電3923 7000或電郵至admission@hkuspace-plk.hku.hk查詢。

港大保良何鴻燊社區書院